

FACILITY		PR #:
PROJECT		
ADDRESS		

LINEN SERVICES

OAR 333-535-0220

Effective October 1, 2009

_____ **Schematic Design (SD) Review** _____ **Construction Document (CD) Review**

OAR RULE SECTION	COMPLIED?		COMMENT
	YES	NO	
(1) On-Site Processing.			
If linen is to be processed on the hospital site, the following shall be provided:			
(a) Laundry processing room with commercial-type equipment that can process seven days' needs within a regularly scheduled workweek. A hand-washing station shall be provided;			
(b) Soiled linen utility room with a hand-washing station and holding rooms. Lockers, showers, and toilets shall be provided for staff employed in this area if these facilities are not available in adjacent employee facilities servicing other soiled areas;			
(c) Storage for laundry supplies;			
(d) Clean linen inspection and mending room or area;			
(e) Clean linen storage, issuing, and holding room or area;			
(f) Housekeeping closet containing a floor receptor or service sink and storage space for housekeeping equipment and supplies.			
(g) Cart storage area(s). These shall be provided for separate parking of clean- and soiled-linen carts out of traffic;			
(h) Arrangement of equipment and procedures shall be in a manner to permit orderly work flow with a minimum of cross-traffic that might mix clean and soiled operations.			
(2) Off-Site Processing.			
If linen is processed off the hospital site, the following shall be provided:			
(a) Soiled linen holding room. A separate room shall be provided for holding soiled linen until ready for pickup or processing;			
(b) Clean linen receiving , holding, inspection, and storage room(s). A central clean linen storage and issuing room(s) shall be provided in addition to the linen storage required at individual patient units;			
(c) Cart storage area(s). These shall be provided for separate parking of clean- and soiled-linen carts out of traffic.			